

Thank you for choosing Frank Lagudi and Associates for your new rental premises, we are pleased to have you as one of our valued tenants. Please can you complete this application thoroughly in order for us to process it as quickly as possible. Please note the following important points:

1. This application must be accompanied by a copy of the required documentation (see attached list of required documents). I agree to allow the agent to photocopy the information supplied by me for their records.
2. If there is more than one applicant, a separate application form is required for each applicant over 18 years of age.
3. If the application is approved, you will be required to provide either a bank cheque or money order or cash for the required deposit.
4. When the form has been completed, please return it to our office either my hand of via email to frank@lagudi.com.au.
5. No animals are allowed in the premises.

Rental Property

Property Address

Tenancy Requirements

Length of Tenancy

(months)

Rent

\$

(per week)

Commencement Date

Occupancy Details

No. of Occupants Who Will Live In This Property

no. and ages of children

Applicant's Details

Name

Email

Address

Home Phone

Work Phone

Mobile Phone

Personal Details

Date of Birth	Drivers Licence Number / State of Issue	Number of Vehicles	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Passport Number	Country of Issue	Car Rego	Any Trailers or Caravans
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Current Rental Details

Current Rent	How long have you lived there?	Agent/Landlord	Phone
\$ <input type="text"/> (per week)	<input type="text"/> (months)	<input type="text"/>	<input type="text"/>
Reason for Leaving			
<input type="text"/>			

Previous Rental Details

Property Address			
<input type="text"/>			
Current Rent	How long have you lived there?	Agent/Landlord	Phone
\$ <input type="text"/> (per week)	<input type="text"/> (months)	<input type="text"/>	<input type="text"/>
Reason for Leaving			
<input type="text"/>			

Current Employment

Current Employer (Company)		
<input type="text"/>		
Contact Name (Manager)	Contact's Work Phone	Your Position
<input type="text"/>	<input type="text"/>	<input type="text"/>
Length of Employment *	Net Income	Full Time or Part Time?
<input type="text"/>	\$ <input type="text"/> (per week)	<input type="text"/>

* (If less than six month complete Previous Employment Details)

Current Employment

Current Employer (Company)		
<input type="text"/>		
Contact Name (Manager)	Contact's Work Phone	Your Position
<input type="text"/>	<input type="text"/>	<input type="text"/>
Length of Employment *	Net Income	Full Time or Part Time?
<input type="text"/>	\$ <input type="text"/> (per week)	<input type="text"/>

Emergency Contact Details

Name Relationship Contact Phone

Address

Name Relationship Contact Phone

Address

Personal/Business References | not relatives

Name Occupation Work Phone

Address

Name Occupation Work Phone

Address

Occupancy information

Name Age Address

Name Age Address

Name Age Address

How did you find out about this property?

- Internet (please specify)
 lagudi.com.au
 domain.com.au
 realestate.com.au
 For lease board
 Real Estate World newspaper
 Local newspaper
 Other:

Confirmation

I confirm the following:

1. During my inspection of this property I found it to be in a reasonably clean condition. Yes No
2. If "No," I believe the following items should be attended to prior to the commencement of my tenancy. I acknowledge that these items are subject to the landlord's approval.
3. I acknowledge that this is an application to rent this property and that my application is subject to the Landlord's approval.
4. I consent to the information provided in this application being verified and reference checks being undertaken.

Application

I apply for approval to rent the premises referred to in this form. I acknowledge that my application will be referred to the Landlord of the property for their approval and if the application is approved, a Residential Tenancy Agreement for the premises will be prepared.

I declare that I am not a bankrupt or an undischarged bankrupt and that the information provided by me is true and correct. I have inspected the premises and wish to apply for tenancy of the premises for a period of months, at a rental of \$ (per week).

I undertake to pay the monies detailed below by cash, a bank cheque or money order made payable to Frank Lagudi and Associates upon signing the Residential Tenancy Agreement.

Statement of costs

Rental bond	Rent in advance (Two weeks' rent)	TOTAL
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

If a holding fee is being paid on the property, the following conditions will apply:

1. A Holding Fee will only be accepted once an application has been approved by the landlord.
2. The Holding Fee of \$, is equivalent to one week's rent to reserve the premises in favour of you for the period of seven days.
3. That during this period, the premises will not be reserved for any other applicant, nor will a Holding Fee be received from any other applicant.
4. The Holding Fee will be paid towards the initial rent for the premises.
5. That should the applicant decide not to proceed, the Landlord may retain the full amount of the holding deposit.
6. That the Holding Fee will be banked into a Trust Account and any refund given will be by way of cheque.

Frank Lagudi and Associates, acting for the landlord of the premises, acknowledges receipt of the above application and the accompanying Holding Fee and agree:

1. To reserve the premises for the period in accordance with the conditions above stated.
2. To prepare a Residential Tenancy Agreement for the premises.

X

Applicant's Signature

Date

X

Agent's Signature

Date

Identification check

Prior to any Tenancy Application being considered each applicant is required to produce sufficient identification. A separate application form must be completed for each resident over the age of 18 years.

Essential documents (These must be provided before your application can be processed)

- Current drivers licence / passport / proof of age card
- Pay advice / Centrelink statement (as applicable)
- Motor vehicle registration / utility account
- Bank statements (as applicable)
- Tax return (if self employed)
- Council rates (if owner of current or previous address)
- Tenancy history ledger

Supporting documents (Additional identification to support your application. Please provide at least one from this box)

- Previous tenancy agreement
- Rental bond receipt
- Pension card / health care
- Card Birth certificate

Office Use Only

Bond Money:

Rental Adjustment:

Rental Payment:

TOTAL DUE: